



## **E-STOPP’s Internship and More Application**

### **E-STOPP’s 2023 Mission**

Eradicating the School-to-Prison Pipeline Foundation, Inc. (E-STOPP) is a 501(c)(3) non-profit corporation created and existing under the Laws of the State of Florida dedicated to eradicating the school to prison pipeline throughout Miami-Dade’s most economically marginalized communities by creating a grassroots network of transformative schools and educational opportunities for underserved and unserved youth, particularly those who have been isolated from racially equitable schooling and educational opportunities through referral, suspension, expulsion, and/or incarceration.

### **E-STOPP’s 2023 Vision**

Using E-STOPP’s Transformative Research, Education, and Praxis framework, E-STOPP offers a paradigm shift for naming, challenging, navigating, healing from, resisting, changing, and transforming intellectual structures, definitions, and assumptions that prevail in schools in a broken system, pushing our Black and Brown children into the school-to prison pipeline; thereby, E-STOPP offers grassroots development of seamless sustainable alternatives to the school-to-prison pipeline (i.e., exclusionary school discipline) as a racially equitable antidote to oppressive models of education.

### **E-STOPP’s 2023 Principles**

Our principles support what we offer, propose, and seek to collaborate on in any setting with any group (full descriptions provided upon request):

- E-STOPP’s Transformative Research, Education, and Praxis
- E-STOPP’s Education Debt Reparations
- E-STOPP’s Paradigm Shift
- E-STOPP’ Elimination of Exclusionary School Discipline
- E-STOPP’s Exclusionary School Discipline First Responders
- E-STOPP’s Setting Up a Kind, Loving, Welcoming Climate for Learning
- E-STOPP’s Transformative Literacy Pedagogy / Literacy Enrichment Classes
- E-STOPP’s Educational Mentoring Reentry Program

### **E-STOPP’s 2023 Team**

*Read about what E-STOPP’s Team is currently working on:* “We are currently working to build a database of all education locations in Miami-Dade that we believe aligns with our mission and vision. Our mission is to partner with a magnitude of locations to provide our services. Our



services include establishing libraries at many locations at no cost to them and holding transformative literacy enrichment classes. We seek to foster a passion for reading and books. A “school-to-prison pipeline” location is any place that students attend and have been or are now involved in exclusionary school discipline or the juvenile justice system. Because of the larger amount of time spent outside of school, these kids do not have the same opportunities to fall in love with books. Our main goal at E-SToPP is to inspire kids with hope and intelligence. We seek to inspire all students at each partnering “school-to-prison pipeline” location to incorporate E-SToPP’s free browsing and lending library, free little library, transformative literacy enrichment classes, schooling, education, and networking opportunities into their educational reentry plan. It is important to us at E-SToPP that every student feels supported, cared for, and worthy of greatness.” (Margaret Anne Borneman, E-SToPP 2022 Intern)

### **E-SToPP’s Educational Mentoring Reentry Program.**

Description: E-SToPP’s Educational Reentry Mentoring Program entails setting up

- E-SToPP’s “Safe Haven” Pop-up Libraries (small assignments); and
- E-SToPP’s “Safe Haven” Pop-up Bookmobile Library Mapping Schools Sibling Project (intensive research, organizing, communications, and analysis projects).

#### **Set up E-SToPP’s “Safe Haven” Pop-up Libraries (small assignments)**

##### **At each weekly E-SToPP’s Educational Mentoring Reentry Program Session:**

- Establish, improve, maintain pop-up library in designated space.
- Set up each pop-up library with a wide array of books and literacy materials.
- Set up a positive emotional climate for learning with congruent communication.
- During each session, facilitate transformative literacy, critical community of practice circles, and an empowering culture of thinking.
- During each session, invite, share, and model for adults/youth how to build a library using the books delivered and facilitate their own sessions in their own space with each other.

#### **Set up E-SToPP’s “Safe Haven” Pop-up Library Mapping Schools Sibling Bookmobile Project (intensive research, organizing, communications, and analysis projects)**

##### **After each weekly E-SToPP Educational Mentoring Reentry Program Session:**

- Conduct community-systems mapping to locate where youth attend school or programs before, during, after suspension, expulsion, detention, incarceration.
- Maintain an evolving spreadsheet of “school-to-prison pipeline” locations and reentry resources. *A “school-to-prison pipeline” location is any school or program that students attend and have been or are now involved in exclusionary school discipline and/or the juvenile justice system.*



- Invite each “school-to-prison pipeline” location on spreadsheet to join E-SToPP’s grass-roots network to ensure, create, develop, and implement a seamless sustainable reentry navigation route for youth through grass-roots collaboration.
- Improve partnering locations’ libraries by
  - Donating a wide variety of books for all ages, interests, and backgrounds
  - Organizing and labeling bookshelves for enjoyable browsing
  - Setting up an honor system for borrowing and returning books
  - Scheduling regular upkeep/inventorying of library by E-SToPP volunteers
- Stock the Bookmobile as a “Safe Haven” Pop-up Library that delivers free books to youths, families, and communities to share joyful literacy as an alternative to exclusion.
- Continually update the systems-community map as E-SToPP’s grass-roots network grows with new staff, teachers, and other adults who participate and practice preventing, avoiding, and abolishing exclusionary discipline; learning to replace oppressive education models and conditions with positive emotional climate for learning and positive productive adult-child-group relationships built around literacy practices, books, and libraries.
- Invite, share, model, and teach adults at “school-to-prison pipeline” locations who joined the bookmobile project and are interested in learning how to use library with youth as avenue for increasing literacy practices while preventing, avoiding, and abolishing exclusionary school discipline in their own space.
- Develop E-SToPP Newsletters, which are the voice of youth who have been funneled into the school-to-prison pipeline via suspension, expulsion, detention, or incarceration, by transcribing youths’ writings and illustrations; analyzing the contents thematically; creating, designing, and finalizing the newsletter issues for distribution.
- Communicate with parents/caregivers and siblings of youth at partnering locations about joining E-SToPP’s Pop-up Library Mapping Schools Sibling Bookmobile Project that will deliver free books to their home or other agreed upon place to share joyful literacy as an alternative to exclusion.

**E-SToPP’s Partnering Locations:**

- MDCR Turner Guilford Knight (TGK) Correctional Center, 7000 NW 41<sup>st</sup> Street, Miami, FL 33166, with 30 males (ages 15-17) direct-filed to the adult court system, TBD.
- FDJJ Miami-Dade Regional Juvenile Detention Center (JDC) with 1 unit of 10 females (ages 13-15) and 3-4 units of 20 males each (ages 13-15) detained on juvenile charges, Wednesdays, 11:30-12:45 pm.
- MDCR Boot Camp Program (BCP), east of TGK, 7000 NW 41<sup>st</sup> Street, Miami, FL 33166, with 30 male cadets (ages 17-24) direct-filed to the adult court system, Fridays, 1:30-3:00 pm.



- Additional locations forthcoming.

### **Registered Volunteer Clearance Requirements:**

#### *DJJ (MDRJDC) Registered Volunteer Clearance Application Instructions for Submission:*

Email the completed application to [debrapane@gmail.com](mailto:debrapane@gmail.com) for review. Please print, sign your name, and date where indicated. Your draft application will be edited and returned to you by email; be sure to revise your draft application per these edits. Once you complete the edits Debra emailed to you, please pick up a stamped fingerprint card from Captain Shana Jerry at JDC (3300 NW 27 Ave, Miami, FL 33142). Call her first and make an appointment at 305-637-4500 (ask to be connected to Captain Shana Jerry). Get your fingerprints done at any local Police Department at the last second before you submit your JDC application to her (call PD first to ensure they do the type per the number stamped on the card – volunteer at a juvenile detention center). There is a two-week validity window from the time fingerprints are done and the time the application is submitted. Once you complete the edits Debra emailed to you, assemble your application packet; include your completed application (with edits revised and hand-written signatures), a copy of your **Florida Driver's License or Florida ID** and Social Security Card (enlarge each one to fill a page), and completed stamped fingerprint card. Again, there is a two-week validity window from the time fingerprints are done and the time the application is submitted. Place these application materials into a large envelope addressed to: M-D Regional Juvenile Detention Center, ATTN: Captain Shana Jerry, 3300 NW 27 Ave, Miami, 33142. The return address is: E-SToPP, c/o Debra Mayes Pane, 9235 SW 144 Street, Miami, FL 33176. Mail your envelope; be sure to let Debbie know so that she can update E-SToPP records. If you prefer to hand deliver the application, follow these driving instructions after scheduling a drop off time with Captain Jerry. Coming north on Palmetto Expressway (826), take 836 East, get off at NW 27 Avenue exit, go north until you reach NW 33rd Street, take a left. Turn right into the parking lot and continue to the left until you reach the parking area outside of the fencing in front of the admin building with a Juvenile Detention Center sign on the front wall. Walk to first buzzer, press, and tell the person on the intercom that you are there to drop off your volunteer application to Captain Shana Jerry. Once opened, walk through the gate, walk straight ahead to the admin building, walk up the few stairs and through the entrance door. Pick up the intercom and call the extension(s) listed on the glass partition until someone answers; wait for someone to open the door to your right and tell them the packet is for Captain Jerry. If she is there as scheduled, she will probably double check it while you stand there. If she is not there, please ask if her assistant is there, or if they can be radio called in the facility. Be sure not to hand it to anyone else but Captain Jerry or her assistant. Please let Debra know when you have done this so she can document the date on E-SToPP records. It will take one month to get cleared at which time you will be advised by Captain Jerry of an appointment time for MDRJDC Orientation.



*MDCR (TGK) (BCP) Registered Volunteer Clearance Application Instructions for Submission:*

Email the completed application to [debrapane@gmail.com](mailto:debrapane@gmail.com) for review; be sure to fill in each and every line with your information or NA. Page 1: Check Mentor and TGK and/or BCP. Supervisor's name is Debra Mayes Pane; phone number is 786-371-6938. Service is E-SToPP's Educational Mentoring Reentry Program; number of visits is 1-2; TGK TBD; BCP Friday 1:30-3:00. Special skills and training is E-SToPP's Educational Mentoring Reentry Program. Answer the question, print your name, sign your name, and date top of p. 3. Please enlarge the copy of your **(any state-issued) Driver's License** to include with the packet. Please print, sign, and date bottom of p. 3. Include a statement with your major/student/employment status and why you want to mentor incarcerated youth in the email. Your draft application will be edited and returned to you by email; be sure to revise your draft application per these edits. You will also receive a letter of recommendation on E-SToPP letterhead, including your statement. Once you complete the edits Debra emailed to you, assemble your application packet; include your application (with edits revised and hand-written signatures), a copy of your Driver's License (enlarged to fill the page), and letter of recommendation on E-SToPP letterhead. Email your application packet to me for final review at which time I will forward to the current Registered Volunteer Counselor for processing. It will take one month to get cleared at which time you will be advised of an appointment time for MDCR Orientation Photo ID. For future reference – *Driving Instructions to TGK:* Coming north on Palmetto Expressway (826), take a right onto NW 36th Street. Then, turn left onto NW 41 Street, take a right at first road into the facility, stop at stop sign, go straight around the facility, curve right then left and straight on until you can turn into the parking lot (with pebbles, not paved). Park in there. Then, walk to the front door of the facility. DL is needed to check in. Cell phones not allowed. *Driving Instructions to BCP:* Coming north on Palmetto Expressway (826), take a right onto NW 36th Street. Then, turn left onto NW 41 Street, go straight until the end of the road, take a right, wait at the first gate until it opens or press the button if necessary, stop at the next gate and give your DL to the guard, then drive through the gate until you find a parking spot on the right before you reach the building. Park there. Then, walk to the front door of the facility, ring the bell, wait to be let in. Cell phones not allowed.

**E-SToPP's 2023 Internships and More**

E-SToPP offers year-round university/college course credit internship, research assistantship, SELI fellowship, work study, practicum, service project, and student organization community service opportunities. Ask your university/college professor or department for details.

**Which opportunity are you applying for?** \_\_\_\_\_

**Applicant Name:**

**Address:**

**Cell:**



**E-SToPP**  
 Eradicating the  
 School-to-Prison Pipeline

**Email (print clearly):**

**How did you hear about us?**

**Affiliation:**

**Applicant Checklist (select all that apply):**

- E-SToPP's Intern and More Application
- MDCR (TGK) (BCP) Registered Volunteer Clearance Application
- DJJ (MDRJDC) Registered Volunteer Clearance Application
- Florida Driver's License (DJJ)
- Any state-issued Driver's License (MDCR)
- Social Security Card
- College/University/Department Agreement Form
- Applicant Resume/CV

Please sign below and submit above items to [debrapane@gmail.com](mailto:debrapane@gmail.com) or [debrapane@e-stopp.org](mailto:debrapane@e-stopp.org) to complete your application. Upon receipt, we will contact you with more information.

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

We look forward to working with you!

Debra Mayes Pane, Ph.D., Founding President of E-SToPP